



MORE for YOUR BUSINESS



In today's economy you need to look for efficiencies in every aspect of your business. And that includes demanding more from your suppliers. More service. More efficient ordering. More for your budget.

At Weeks-Lerman, we've been providing more for our customers for years. It's time you called us. Now more than ever.

Discover Weeks Lerman

More
products.

More
service.

More
for your business.

Any company that's been in business for more than 80 years is proud of its heritage.

However, we're even more proud of our ability to change as the business climate - and our global climate - changes.

Our longstanding relationships with our customer base of industry leaders has given us a keen understanding of the kind of time and budget pressures you face. We've responded by adding more product lines, simplifying order systems, and training our staff to provide ever-smarter solutions for our clients. We've even added an entirely new line of products that promote environmental responsibility, sustainability, and economic progress.

The result is service that is truly beyond what anyone else provides. We'll take the time to get to know your business, offer solutions customized to the way you work, and deliver them to your desk.

Yet there are some things we'll never change: our commitment to providing exceptional customer service, the indisputable integrity of our experienced staff, our policy of unbeatable pricing, and our commitment to excellence every step of the way.

In other words, we deliver *more for your business*.

We welcome the opportunity to show you just how much more!



phone: 800.544.5959 www.weekslerman.com

Office Products

A smarter way to buy

Getting the products you need to keep your business running is simpler when you rely on your Weeks Lerman representative. Our experienced account service experts don't just take your order - they take the time to make sure you order exactly the right materials that will help you run your business smarter. And, unlike the big box retailers, we offer...

- Stockless inventory programs to help customers reduce costs, improve cash flow, and cut turnaround time
- More than 30,000 products
- State of the art online ordering
- A fully automated 100,000 square-foot warehouse
- Real-time tracking for up-to-the-minute order status

Because of our added level of service, Weeks Lerman is the office products contract supplier to some of the region's largest corporations and best-known institutions. They appreciate our attention to special requests, thorough follow-up, and on-time delivery.

More selection, more service... more for your business. That's the Weeks Lerman difference.



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*unbeatable
selection
and
service*



Printing

Single source, hassle-free

Good printing is all about monitoring every detail. Our in-house printing staff is committed to checking and rechecking every aspect of your job, every step of the way. It's that added level of attention that can make your company's printed materials really stand out.

Your job will get the utmost attention from our in-house experts. We have the experience and equipment to provide cost-cutting processes, timesaving procedures and technical know-how to ensure every aspect of every job is done perfectly, every time.

- In-house graphic design
- Sophisticated forms management systems
- Online tools for fast and easy letterhead, form design, approvals and reorders
- Continuous, hands-on monitoring of your job

From your inspired ideas to our exquisite finishes, our continuous, hands-on management assures every detail exceeds your expectations and delivers more for your business.



*it's all
about
the
details*



Coffee & Breakroom Supplies

Breakroom favorites refresh employee morale

Little things can lift spirits every day. Bring your employees the brands they prefer, and they'll spend less time running out for coffee and soft drinks.

Just as we deliver the products your business needs to keep running, we'll bring everything you need to outfit your breakroom, and still fit your budget.

- Coffees from the finest roasters, including Starbucks®
- Cold beverages, including Coca-Cola® products
- Advanced brewing and water-filtration systems
- Snacks
- Paper goods and cleaning supplies
- Proactive computer-scheduled maintenance visits

Of course, our expert office planners can help you design a welcoming, quality breakroom space and our knowledgeable sales representatives can advise you on how to keep it stocked to keep up employee morale and productivity. And, should you need it, our factory-trained service representatives are available on a moment's notice to maintain coffee systems, water coolers, and vending machines. Even in the breakroom we provide more for your business.



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*relax,
and
take
a break*



Office Furniture

To suit every taste
and every budget

From the simplest file cabinet to the grandest conference rooms, Weeks Lerman has the resources and expertise to meet any project's style, time and budget parameters. Our office designers have the experience and in-depth product knowledge to furnish your business to perfectly reflect your company's image.

- Relationships with more than 300 manufacturers
- Experienced in every design style
- Color coordination and materials specification
- Problem-free installation, from open workstations to high-tech meeting rooms

We partner with many nationwide furniture manufacturers to provide exceptional selection and prompt delivery.

Whether you need a single piece, or you're starting from square one, count on Weeks Lerman to deliver more for your business through quality furniture, exceptional design, and extremely competitive prices.



*beauty
and
functionality*



Office Design & Space Planning

Improve ergonomics, economics and aesthetics

Making the most efficient use of high-rent office space, keeping work flowing smoothly, and still making an aesthetic statement requires both experience and technical proficiency. Weeks Lerman office planning specialists can help you balance all these factors to create a workplace designed to optimize work flow, keep employees comfortable, and impress clients. Count on our experts to...

- Choose the optimal mix of furnishings and equipment for your unique situation
- Work with your architects and designers to create efficient, yet attractive office environments
- Provide virtual walk-throughs with our advanced CAD systems
- Develop the plans you approve for implementation

Our commitment to provide more for your business means we'll manage every detail to make sure delivery is on time, installation is perfect, and your finished space accomplishes every one of your goals.



*appealing
and
efficient*



Ad Specialties

Items that connect customers with your company

Providing premiums and customized products is a vital part of marketing in today's competitive environment. But with a dizzying assortment of possibilities available, it's difficult to know which products best reflect your company's image or define the theme of your corporate event or outing.

That's why so many businesses have found Weeks Lerman's one-stop ad specialty service invaluable. We are one single resource and have relationships with hundreds of product producers. Your representative has the knowledge and insight to find exactly the right items to communicate your company's capabilities while staying within budget.

- Member of the Advertising Specialty Institute
- Experts in sourcing, producing and distributing your specialty items
- Ongoing inventory management and storage services

We understand that with ad specialties details and scheduling are critical. So whether it's golf balls, shirts, and hats for your summer golf outing, or high-end gifts for your most important customers, you have our commitment to continually monitor the quality of your items as closely as if it were our name on the product. It's yet another way Weeks Lerman delivers more for your business.



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*maximizing
brand
recognition*



Managed Print Services

One less thing to worry about

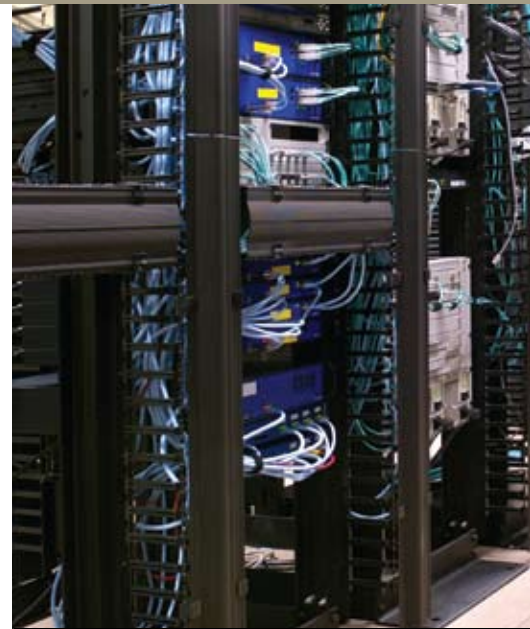
Few things at the office are more frustrating than needing a printed document and not being able to get it because the printer is down. Weeks Lerman's new Managed Print Services have virtually eliminated the problem. This simple, cost-efficient solution includes maintenance and prevention services as well as repairs for all laser, LED and impact printers, extending the lifespan and efficiency of all your printing investments.

- Fully certified technicians with access to leading edge technologies to diagnose and maintain a vast array of printing products
- In-house response team offers quick on-site diagnosis and repairs
- Specialists in monochrome and color printers
- Increases employee productivity and saves valuable IT time and resources
- Consultation services for networking and hardware purchases

As a stocking dealer of all OEM and OEM compatible consumables (toner, ink, ribbons, etc.) as well as parts, your cost savings opportunity is unmatched in the industry. More service for your printers means more for your business.



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*peace
of
mind*



E-Services

Powerful, easy to use online solutions

At Weeks Lerman, our entire focus is on providing the tools to help you get what you need to run your business more efficiently.

That's why we've designed the most sophisticated web site in the office supply industry. You'll have all the insight and experience of your Weeks Lerman representative, supported by the speed and accuracy of a truly breakthrough online ordering system.

- **Enhanced search capabilities - the most powerful in the industry - saves you time, eliminates frustration and allows direct, side-by-side comparisons**
- **Find ink, toner, and accessories by entering machine name, model number, or keywords**
- **Advanced security, account authorization and spending limit systems allowing you greater control at a time when financial controls are becoming critical**
- **Easily find green/eco-friendly products and solutions, as well as minority-owned vendors**
- **Access to MSDS (Material Safety Data Sheets) for easy reference specifications**
- **Customized reporting and real time tracking of budgets, inventory, shipments, usage reports, financial statements, and transaction details**

Whether ordering products, forms, printing, or other needs, weekslerman.com, has become the go-to site for hundreds of customers. It's designed to help you get more for your business, and get back to work quickly. Of course, when you prefer the personal touch, your representative and our customer service staff are always ready to assist you.



*everything
you need
is at your
fingertips*



Sustainability

A Weeks Lerman commitment

At Weeks Lerman, we've made environmental consciousness a key component of how we do business. We seek out recycled and eco-friendly products to offer to our customers, and highlight them as such. Our Office Design and Space Planning department prides itself on developing "green" solutions that help our clients become more environmentally conscious. And our printing department offers papers and inks that are better for the Earth.

We also train our sales representatives to help provide sustainability solutions for their clients. They can help you:

- Convert your regular office products purchases to a mix that's much better for the environment
- Show you how to search for "green" products on our web site
- Institute a comprehensive recycling program that can both make a difference and save you money
- Build awareness among your employees on the importance of being "green"

We have only one Earth, and we're proud to be doing our part to help take care of it. At Weeks Lerman delivering more for your business also means doing more for the environment.



*it's time
to take
responsibility*

